

Bar Staff **Job Summary**

Responsible to: Bars Manager / Bars Supervisors.

Hours: Your working hours will be discussed and agreed with the Bars Manager. You will be expected to work some evenings, weekends and Bank Holidays.

Holiday: Basic accrual.

Key objectives: To be responsible for the day to day, customer facing delivery of catering provision and ensuring the highest standards of customer service, cleanliness and health and safety are maintained at all times.

Bar Staff

Job Description

Responsibilities and Duties:

- Assist with the overall operation of the Rose Café and catering areas ensuring the highest standards of service.
- Ensure an effective and efficient operation of the Theatre bars and function spaces.
- To have a full working knowledge of all catering products, prices and special offers.
- To have a full working knowledge of the current till systems.
- To comply with all legislation, regulation and guidance on Health and Hygiene, Health and Safety, Equal Opportunities, Employment law and emergency procedures and any other policies / legislation that may be introduced, as prescribed by the Company or by law.
- To adhere to all financial / cash handling policies and procedures.
- To attend appointed training sessions and staff meetings as required.
- To adhere to all staff rotas and completion of timesheets.
- To undertake all and any other tasks as instructed by the Bars Manager or Bars Supervisors that may be commensurate with your position.